



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

NGB-J1

19 February 2009

MEMORANDUM FOR ALL JOINT FORCE HEADQUARTERS – STATE J1 AND
SEXUAL ASSAULT RESPONSE COORDINATORS (SARC)

SUBJECT: Quarterly Update Requirements on the Sexual Assault Prevention and Response (SAPR) Program for all States, Territories, and the District of Columbia.

1. The Chief, National Guard Bureau has included Sexual Assault Prevention and Response (SAPR) as one of his “top ten” focus areas. He now requires a quarterly status report from our office on SAPR program development, training, and sexual assault prevention efforts being done in all States, Territories, and the District of Columbia.
2. DoDI 6495.02 requires the National Guard to provide sexual assault prevention and response services when our Soldiers and Airmen are performing active service and inactive duty training. This is defined in Title 10, Chapter 47, Section 101 (d) (3). Further, that the National Guard ensures sexual assault response capability is provided by trained Sexual Assault Response Coordinators (SARCs) and Victim Advocates (VAs) at the JFHQ, the Brigade, Battalion, and Wing levels. The lead JFHQ SARC should be full-time and provide oversight and coordination for the state’s SAPR program. Annual SAPR training should be provided in units by trained VAs. SARCs and VAs will provide Guard members with resources and referrals for assistance, whether it comes from military or civilian options.
3. To assist you and to ensure SAPR required program elements are being met for training and response in the state, the NGB-SAPRO and the Sexual Assault Prevention and Response Advisory Council (SAPRAC) have created a checklist of items. These are intended to be measureable for program evaluation. This checklist will be reviewed semi-annually by the SAPRAC to assess current areas of emphasis, conduct gap analysis, and establish new metrics, if needed.
4. I am requesting the JFHQ SARCs provide monthly reports to NGB-SAPRO on the status of their program by the 15th of each month. This will enable NGB-SAPRO and the senior National Guard leadership to evaluate the SAPR program for trends, training needs and program adjustments, if required. The list of items we are tracking are listed in an attachment to this memorandum.

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Measures for Chief, National Guard Bureau

5. The points of contact (POCs) for this program are COL Jane Helton at (703) 607-1460 or Ms. Jane Lux at (703) 601-0577 /DSN 329-0577, Jane.Lux@ng.army.mil; Questions regarding training requirements should be directed to Mr. James Thompson, NGB SAPR Training Manager, 703-607-2596/327-2596, James.E.Thompson5@us.army.mil.



KEVIN J. CROWLEY

Deputy Director, Manpower and Personnel
National Guard Bureau

Encl

CF:

NGB-IG

NGB-CH

NGB-JA

JFHQ-DJS

JFHQ-J3

Each State CofS

JFHQ-DS

Each State IG

JFHQ Chaplain

JFHQ JAG

JFHQ SARC